

Minutes

Greater Dayton RTA Board of Trustees Public Board Meeting

June 6, 2017

- Trustees: Adrienne L. Heard, President
Sharon Hairston, Vice President
Vince Corrado
Franz Hoge
Sharon D. Howard
John Lumpkin
Thomas Weckesser
David P. Williamson
- Staff: Mark Donaghy, Chief Executive Officer
Chris Cole, Chief Operating Officer
Cathy Garner, Sr. Executive Administrative Assistant
Deborah Howard, Manager, Procurement
Allison Ledford, Director, Human Resources
Nikol Miller, Manager, Community Relations
Brandon Policicchio, Chief, Customer and Business Development Officer
Gene Rhodes, Chief Performance Management Officer
Bob Ruzinsky, Chief Capital Officer
Mary Stanforth, Chief Financial Officer
Johnathan Hollingsworth, Hollingsworth & Washington, LLC
- Others: Interested citizens (see attached sheet)

Call Meeting to Order

Ms. Heard called the meeting to order at 3:00 p.m. A quorum was present and proper notice of the meeting had been given.

PLEDGE OF ALLEGIANCE

Ms. Heard led attendees in reciting the Pledge of Allegiance.

ROLL CALL

Roll call was taken:

Mr. Corrado	Yes	Ms. Howard	Yes
Ms. Hairston	Yes	Mr. Lumpkin	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes

APPROVAL OF CONSENT AGENDA

Ms. Heard stated Greater Dayton RTA (RTA) By-Laws require Board Trustees approval of today’s Board Meeting Agenda. Ms. Heard explained the Board Agenda was mailed in advance.

MOTION MADE by Ms. Howard and SECONDED by Mr. Lumpkin to APPROVE today’s Board Meeting Agenda as presented.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

APPROVAL OF MAY 2, 2017 BOARD MEETING MINUTES

Ms. Heard asked if anyone desired a reading of the minutes or if there were any corrections to the minutes? Upon hearing no requests or corrections, Ms. Heard declared ACCEPTANCE of the May 2, 2017 Board Meeting Minutes.

CUSTOMER ADVOCACY GROUP PRESENTATION

Mr. Brandon Policicchio, Chief Customer and Business Development Officer, introduced Mr. Bruce Barceló, Customer Advocacy Group (CAG) President and Ms. Kjirsten Frank-Hoppe, CAG member, to the podium to share key points detailing what the Customer Advocacy Group’s mission, vision and goals are for the RTA Board. Mr. Barceló stated that the committee was formed in 2013. This committee is lead and organized by all non-paid community volunteers who are interested in enhancing transit for all that utilize RTA services. Mr. Policicchio introduced and thanked Mr. Nathan Owens, who works in RTA’s Communications Department. Mr. Policicchio

stated that Mr. Owens is the liaison for RTA who helps keep this committee going.

FINANCE/PERSONNEL COMMITTEE REPORT (JOHN LUMPKIN)

Mr. Lumpkin stated the Finance/Personnel and Planning Committees met on May 16th and as a result the Finance/Personnel Committee is recommending two (2) Action Items for approval by the Board of Trustees.

ACTION ITEM #2 – MISCELLANEOUS OVERHEAD TROLLEY PARTS AT VARIOUS LOCATIONS

Mr. Lumpkin stated the purpose of this procurement is to obtain Overhead Infrastructure Parts for the Greater Dayton RTA. These overhead parts are for upcoming RTA infrastructure projects which include:

- Refurbishment of a section of Wayne Avenue where the City is upgrading the street,
- I-75 Phase II which is an upgrade to our existing infrastructure on West Monument Street and West First Street, and
- The Main Street Bridge replacement project.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Hairston to AWARD a contract to Phoenix Mining in the amount of \$109,674. This procurement will be funded with Federal grant funds.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

ACTION ITEM #3 – FOOD AND BEVERAGE VENDING SERVICES

Mr. Lumpkin stated the purpose of this procurement is to contract with a vendor to provide food and beverage vending services to the Greater Dayton RTA. The vendor will provide microwaves, utensils, plates and all condiments using new or refurbished vending machines with encasements, where necessary.

Since RTA does not have a cafeteria or restaurant at most locations, the vending service is provided to make food, snacks and hot/cold beverages available to employees and the public at the transit centers. This contract will generate revenue for the RTA.

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Hairston to AWARD a contract to AVI Foodsystems, Inc. for a five (5) year period with a guaranteed annual commission rate of 24.7% from sales at Wright Stop Plaza and the Longworth Campus and 26.9% from sales at RTA Transit Centers. Commissions will be paid to RTA on a quarterly basis and there will be an annual promotional fund of \$3,000 and custom décor funds of \$6,000 (for the Longworth Maintenance and Operator break rooms).

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

DISCUSSION ITEMS TO MENTION

February 2017 Sales Tax Update

Mr. Lumpkin stated that at the Committee meeting, Mr. Robert Thomas reported that February 2017 receipts are \$49,000 higher than February 2016. This equates to a 1.5% increase. Year-to-Date February 2017 receipts are \$204,000 higher than Year-to-Date February 2016. This equates to a 3.4% increase.

April 2017 Financial Statements

Mr. Lumpkin stated Mr. Thomas reported that for April 2017 RTA's Net Income after Local Depreciation is \$548,000 compared to a Budgeted Loss of \$116,000. April 2017 Year-to-Date Net Loss after Local Depreciation is \$69,000 compared to a Year-to-Date Budgeted Loss of \$1.18 Million. The details associated with the financial statements are included in the Board Package. After four (4) months of Operations, RTA realized a \$1.11 Million positive variance as compared to budget.

PLANNING COMMITTEE REPORT (SHARON HOWARD)

Ms. Howard stated the Finance/Personnel and Planning Committees met for a jointly held meeting on May 16th and the Planning Committee has one (1) Action Item to present at today's meeting.

ACTION ITEM #4 – UPDATED FACILITIES CODE OF CONDUCT AND RULES OF THE ROAD

Ms. Howard stated that there has been recent challenges to RTA’s Facilities Code of Conduct and Rules of the Road. The challenges have been specific to an individual’s right to carry firearms while on RTA property with a valid Concealed Handgun License (CHL). Staff’s research into gun laws confirmed that CHL is permitted on RTA property, including buses. As a political subdivision, RTA buildings are considered “government buildings” and CHL is not permitted within buildings that we own and operate.

Staff has worked with our transit peers to review the proposed changes and recommends revisions to our Facilities Code of Conduct and Rules of the Road to address the issue of firearms in and around our facilities, including on-board buses. The revisions are highlighted in red on the attached and have been approved by our legal team.

MOTION MADE by Ms. Howard and SECONDED by Mr. Williamson to ADOPT the Revised Facilities Code of Conduct and Rules of the Road.

MOTION CARRIED by voice vote.

Ayes: Eight

Nays: None

Mr. Hoge stated that for the record and on behalf of the RTA Board of Trustees that regarding this particular Action Item and decision, it was not the wishes of the Board of Trustees and Management to bring further these changes, however, RTA is complying with the laws of our Nation.

Mr. Donaghy stated that indeed there were many deliberations regarding this matter and RTA was hopeful for a different outcome. However, that was not the case.

DISCUSSION ITEMS TO MENTION

Ms. Howard stated that at the Committee Meeting, Mr. Policicchio provided a summary document of recent activities in the Customer and Business Development Department. Highlights of this month’s report included information on the June 4th launch of RTA Connect and the Read on RTA “free ride for a book” campaign on June 2nd.

Ms. Howard stated that Mr. Policicchio indicated plans for the downtown Circulator's suggested route continue to form and the RTA has been facilitating feedback from community partners about what the official name for the Circulator should be, as well as the design.

Mr. Policicchio mentioned the RTA Summer Passport will go on sale May 22nd and that this year 5/3rd Bank and Dayton Metro Library have agreed to sell Summer Youth passes. The pass provides unlimited rides between June 1st to August 31st. Passes are \$55 and are available to area students between the ages of 13 and 18.

CHIEF EXECUTIVE OFFICER'S (CEO) REPORT

Mr. Donaghy stated he had a few informational items to share today. Mr. Donaghy jokingly commented 'what parent would not give their adolescent a \$55 RTA Bus Pass'? Mr. Donaghy commented that this is a great affordable way to get around town throughout the summer!

Mr. Donaghy stated Board Trustees are very well aware of one of RTA's Management Strategic Plan Goals regarding the concept of a "One Call, One Click" program. The program will be designed for anyone who requires transportation in a variety of forms with one phone call or one set of clicks on the computer the customer can arrange their ride for any possible purpose. Mr. Donaghy stated it could be on the traditional big bus system or a dialysis trip on a variety of service transportation options. Mr. Policicchio is very engaged with this endeavor. RTA Staff is currently working with State and Regional partners to have this concept materialize in the foreseeable future. Mr. Donaghy stated he and Mr. Policicchio have been to several meetings in Columbus, Ohio and most recently RTA hosted colleagues from the State of Ohio Medicaid Department and from the Governor's Office of Health Transformation. Both Mr. Donaghy and Mr. Policicchio continue to work with the Ohio Department of Transportation as well because if this project takes off it could be implemented across State lines. Mr. Donaghy will keep everyone updated on the endeavor.

Mr. Donaghy also communicated he knows the Board is aware he was asked to serve on the National Academy of Sciences, Transportation Research Board. This group has a

lot to do with Bike Share and Public Transportation. Mr. Donaghy mentioned that the group had its final annual meeting and while attending this meeting it was determined that Dayton, Ohio will be one of their future case studies that will end up in a published report because of Dayton's uniqueness to Bike Share in this community.

Finally, Mr. Donaghy stated Mr. Policicchio is guarding some special hardware and he then turned the microphone over to Mr. Policicchio to explain to the listening audience. Mr. Policicchio congratulated Ms. Jessica Olsen and the entire Communications Team for winning an International Award from the American Public Transportation Association (APTA) for the AVA Digital Awards 2017 Gold Winner. This award was in conjunction to producing the Summer Passport Video that was shot last year. The video is up on Facebook and it is a great video! RTA used some employee's family members which made the project even more special. Mr. Policicchio also thanked DH Productions for their excellent work on this endeavor.

Finally, Mr. Donaghy requested of the Board that an Executive Session be held to discuss Personnel matters.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

Ms. Heard reminded attendees that according to RTA's guidelines speakers must read, sign, and date a form and provide it to the Secretary/Treasurer of the Greater Dayton RTA before the start of the RTA Board of Trustees Public meeting.

Ms. Heard reminded attendees that anyone who wishes to speak must speak on their own behalf and not someone else's and one must address comments and/or concerns to the full Board and not directly to any individual in management. Ms. Heard further stated that if you don't have enough time to speak during the three (3) minute time limit that one may remain after the meeting to discuss any

concerns further with RTA Staff. Finally, Ms. Heard reminded attendees of the three minute speaking limit rule.

Mr. Gary Rice – 533 Daytona Parkway – Dayton, Ohio. Mr. Rice is not happy with the recent 24 route # change. Mr. Rice advised with the recent route change it now makes him late for work and church services. Mr. Rice asked if there was any way for Staff to return the changes back to the way they were.

Mr. Donaghy asked Mr. Rice if he could stay after the meeting to further discuss his concerns with Ms. Conley and Mr. Policicchio to see if something can be worked out.

Mr. Rice replied, yes.

Ms. Brenda McReynolds-Hardy – 531 Belmonte Park – Apt. #1110, Dayton, Ohio. Ms. McReynolds-Hardy asked if one of the following suggestions could be immediately implemented on RTA buses: Signage that states “please remove your packages from any empty seat to allow paying customers a seat,” or create an audio announcement on buses that states the same?

Mr. Donaghy replied that Staff will look into her suggestion.

**BOARD MEMBER COMMENTS
- ANNOUNCEMENTS**

Mr. Corrado commented that on May 23rd he attended a West Carrollton City Council meeting on another matter and while there he was delighted to see and hear the presentation regarding the RTA Connect project from familiar faces of the RTA Staff, Mr. Brandon Policicchio, Ms. Nikol Miller and Ms. Sally Brown. Mr. Corrado thought that each of them did a great job!

EXECUTIVE SESSION

Ms. Heard stated there is a request to go into Executive Session to discuss the appointment or promotion of a public employee.

MOTION MADE by Mr. Hoge and SECONDED by Ms. Howard to RECESS into Executive Session for the purposes specified.

Roll call was taken:

Mr. Corrado	Yes	Ms. Howard	Yes
Ms. Hairston	Yes	Mr. Lumpkin	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes

The meeting recessed at 3:34 p.m.

MOTION MADE by Ms. Hairston and SECONDED by Mr. Lumpkin to RECONVENE into regular session.

Roll call was taken:

Mr. Corrado	Yes	Ms. Howard	Yes
Ms. Hairston	Yes	Mr. Lumpkin	Yes
Ms. Heard	Yes	Mr. Weckesser	Yes
Mr. Hoge	Yes	Mr. Williamson	Yes

The meeting reconvened at 4:06 p.m.

ADJOURNMENT

MOTION MADE by Mr. Lumpkin and SECONDED by Ms. Howard to ADJOURN the meeting.

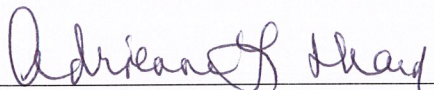
MOTION CARRIED by voice vote.

Ayes: Eight

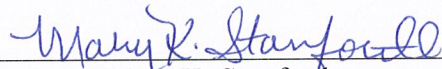
Nays: None

The meeting adjourned at 4:07 p.m.

ATTEST



Adrienne L. Heard
President
RTA Board of Trustees



Mary K. Stanforth
Secretary/Treasurer
RTA Board of Trustees